



# CHRISTIAN LEADERS TRAINING COLLEGE

## Spreadsheet Management Course Registration Form

**Course Dates:** December 2nd - December 13th, 2024

**Location:** Room 8, Christian Leaders Training College, Sigri, Banz

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### 1. Personal Information:

Full Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Department/Organization: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### 2. Course Details:

Do you wish to attend the course?

Yes

No

### 3. Payment Details

Course Fee (K300)

Paid

Not Paid

Receipt Number (if applicable) \_\_\_\_\_

### 4. Emergency Contact Information:

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

### 5. Declaration:

I hereby confirm that the information provided is accurate and complete. I understand that the course fees are non-refundable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit this form along with your payment receipt to the IT Department of Christian Leaders Training College, Sigri, Banz, Jiwaka Province, either in person or via email at [info@cltc.ac.pg](mailto:info@cltc.ac.pg).

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**Registration opens: Wednesday 23<sup>rd</sup> October – November 29<sup>th</sup> 2024**

**Registration Deadline: November 29<sup>th</sup>, 2024**